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Sainik School Punglwa

सैनिक स्कूल पुंगलवा

Punglwa BPO/ पुंगलवा बीपीओ

Medziphema SO/ मेडजिफेमा एसओ

Dist – Peren, Nagaland

जिला – पेरेन, नागालैंड

PIN/ पिन – 797106

SSPN/QM/311/TDR/2026-27 Mar 26

INVITATION OF TENDER FOR SELLING OF CADETS CLOTHING ITEMS THROUGH SHOP FOR THE PERIOD FROM 01 JUNE 2026 TO 31 MAY 2027

1. Sainik School Punglwa, Nagaland as buyer is inviting bids for Selling of Cadets Clothing items through Shop. Bids in sealed cover are invited for services required listed in this RFP. Please super scribe the above mentioned Title, RFP No. and Date of opening of the bids on the sealed cover to avoid the bid being declared invalid. Bid envelope should clearly state **“Selling of Cadets Clothing items through Shop.”**

2. The address and contact numbers for seeking clarifications regarding RFP are given below:-

2.1 Bids/queries to be addressed to: The Principal, Sainik School Punglwa.
Punglwa BPO, Medziphema SO,
Dist – Peren; Nagaland
PIN - 797106

2.2 Name/designation of the contact personnel : Adm Officer
Sainik School Punglwa

2.3 Telephone numbers for clarification : 94029887329402988737
if any, may be contacting Quarter Master
Section of this School on any working day
between 0900 h to 1300 h and participate
in pre-bid meeting as per Bid Document of GeM

2.4 E-mail ID of contact personal : sspunlwa@sainikschoolssociety.in

3. This RFP is divided into five Parts as follows:-

3.1 Part – I : Contains General Information
3.2 Part – II : Essential details
3.3 Part – III : Standard Conditions
3.4 Part – IV : Special Conditions
3.5 Part – V : Evaluation Criteria

4. This RFP is being issued with no financial commitment and the Buyer reserves the right to change or vary any part thereof at any stage. Buyer also reserves the right to withdraw the RFP, should it become necessary at any stage.

5. The approval or rejection of tenders rests with the Principal, Sainik School, Punglwa who reserves the right of rejecting any tender in whole or in part without cause assigned. The lowest tender will not necessarily be accepted.

6. Acceptance of Terms and Conditions. The bidder shall clearly mention the following in their offer letter. The same is also reproduced at Appendix-‘A’ to this RFP:-

“WE ACCEPT THE TERMS AND CONDITIONS MENTIONED IN THE TENDER
ENQUIRY No. SSPN/QM/311/TDR/1/2026-27 dated 31 Apr 2026

7. Bids shall be submitted online only at GeM Portal : <https://gem.gov.in>

(Sdxxx)
(Vimal Kumar Attri)
Sqn Ldr
Administrative Officer
for principal

PART-I GENERAL INFORMATION

1. **Last Date and Time for Depositing the Bids:** _____ (1100 hrs).
2. **Manner of Depositing the Bids:** Sealed Bids will be dropped in the Tender Box marked as **INVITATION OF TENDER FOR SELLING OF CADETS CLOTHING ITEMS THROUGH SHOP** kept at:- **Adm Block, Sainik School Punglwa, Nagaland**

The bids should reach by the due date and time. Late tenders will not be considered. No responsibility will be taken for delay or non delivery/non-receipt of Bid documents. Bids sent by post, Fax or email will not be considered. The bid shall be signed by the authorized person and his/her full name and status to be indicated below the signature along with the official stamp of the firm. The bid should be packed in envelope before dropping into the tender Box. The tender will be placed in sealed envelop & addressed to The Principal, Sainik School Punglwa. The Name & address of the tenderer will inevitably be mentioned. The envelope will be marked in bold with **“INVITATION OF TENDER FOR SELLING OF CADETS CLOTHING ITEMS THROUGH SHOP.”**

3. **Time and Date for opening of Bids 20 Apr 2025 (1200 hrs)**
(If due to any exigency, the due date of opening of the bids is declared a closed holiday. The bids will be opened on the next working day at the same time or on any other day/time, as intimated by the Buyer).

4. **Location of the Tender Box:** Adm Block, Sainik School Punglwa. Only those Bids which are found in the tender box will be opened for consideration. Bids dropped in the wrong Tender box or received after the due date and time, will not be accepted and it will be rendered invalid.

5. **Place of opening of the Bids:** Adm Block, Sainik School Punglwa. Bidders may depute their representatives, duly authorized in writing, to attend the opening of Bids on the due date and time. Rates and important commercial/technical clauses quoted by all Bidders will be read out in the presence of the representatives of all the Bidders. This event will not be postponed due to non-presence of your representative.

6. **Forwarding of Bids:** Bids should be forwarded by Bidders under their original memo/letter pad inter alia furnishing the following details:-

- (a) Complete postal and e-mail address & Contact No.
- (b) Photocopy Aadhaar Card
- (c) Photocopy of PAN/TAN No.
- (d) Photocopy of GST number
- (e) Photocopy of Bank Account/Cancellation Cheque
- (f) Experience Certificate related services/supply (if any)
- (g) Character Certificate (if any)
- (h) Detail of EMD Bank Draft
- (j) Price Bid Performa

7. **Two Bid System:** The bids are being invited under Two Bid System and separate commercial and technical clauses (bids) will be considered. Only technical bid would be opened at the time and date mentioned above. Date of opening of the financial bid will be intimated after acceptance of the technical bid. Financial bid of only those firms will be opened; whose technical bids are found compliant/suitable after technical evaluation is done by the buyer.

8. **Clarification regarding contents of the RFP:** A prospective bidder who requires clarification regarding the contents of the bidding documents shall notify to the buyer in writing about the clarifications sought not later than Ten (10) days prior to the date of opening of the bids. Copies of the query and clarification by the purchaser will be sent to all prospective bidders who have received the bidding documents.

9. **Modifications and Withdrawal of Bids:** A bidder may modify or withdraw his bid after submission provided that the written notice of modifications or withdrawal is received by the Buyer prior to deadline prescribed for submission of bids. A withdrawal notice may be sent by e-mail/Fax but it should be followed by a signed confirmation and should reach the purchaser not later than the deadline for submission of bids. No bid shall be modified after the deadline for submission of bids. No bid may be withdrawn in the interval between the deadline for submission of bids and expiration of the period of bid validity specified. Withdrawal of a bid during this period will result in Bidder's forfeiture of bid security deposited by the bidder.

10. **Clarification regarding contents of the Bids:** During evaluation and comparison of bids, the Buyer may, at its discretion, ask the bidder for clarification of his bid. The request for clarification will be given in writing and no change in prices or substance of the bid will be sought, offered or permitted. No post-bid clarification on the initiative of the bidder will be entertained.

11. **Rejection of Bids:** Canvassing by the Bidder in any form, unsolicited letter and post-tender correction may invoke summary rejection with forfeiture of EMD. Conditional tenders will be rejected.

12. **Unwillingness to Quote:** Bidders unwilling to quote should ensure that intimation to this effect reaches before the due date and time of opening of the Bids, failing which the defaulting Bidder may be delisted for the given range of items as mentioned in this RFP.

13. **Validity of Bids:** The Bids should remain valid till 120 days from the last date of submission of bids.

14. **Earnest Money Deposit:** Bidders are required to submit Earnest Money Deposit (EMD) as per advertisement published along with the Bid. The EMD may be submitted in the form of Demand Draft in favour of PRINCIPAL, SAINIK SCHOOL PUNGLWA, payable at SBI Medziphema, (CODE NO. 6759), A refundable amount of ₹ 50,000/- (Rupees Fifty thousand only) will be charged as EMD against the tender. As per chapter 4.7.7 of DPM 2009, bid security is not required to be submitted by those firms, who are registered with the central purchase organization DG S & D, MSME and organizations registered with National Small Industries Corporation (NSIC) or concerned department of Ministry of the Government of India like NCCFI and Kendriya Bhandar. EMD is to remain valid for a period of 90 days beyond the final bid validity period. EMD of the unsuccessful bidders will be returned to them without any interest whatsoever before the 30 days after the award of the contract. The bid security of the successful bidder would be returned without any interest whatsoever, after the receipt of the Performance Security (PBG) from them as called for in the contract. The EMD will be forfeited if the bidder withdraws or amends impairs or derogates from the tender in any respect within the validity period of their tender.

PART II - Essential Details of Items/Services

1. **Contract Period:** Contract period would be with effect from **01 May 2025** for one year. It can be extended upto 03 years subject to mandatory good performance and absolute discretion of Principal, Sainik School Punglwa. Please note that contract can be cancelled unilaterally by the School in case of any violation of terms and conditions of contract/default by the contractor as provided elsewhere in the contract documents/RFP.
2. **Eligibility Criteria:**
 - (a) An Indian national holding the valid identity proof such as Voter ID Card issued by Electoral Commission of India/Aadhaar Card/ Ration Card/Driving License/Passport. Heshould not have any adverse/disciplinary case in police station.
 - (b) Self attested copies of following documents need to be attached:-
 - (i) Complete postal and e-mail address & Contact No.
 - (ii) Photocopy Aadhaar Card
 - (iii) Photocopy of PAN/TAN No.
 - (iv) Photocopy of GST number
 - (v) Photocopy of Bank Account/Cancellation Cheque
 - (vi) Experience Certificate related services/supply (if any)
 - (vii) Character Certificate (if any)
 - (viii) Detail of EMD Bank Draft
 - (ix) Price Bid Performa
 - (c) Earnest Money Deposit of Rs. 50,000.00 (Rupees Fifty thousand only) is to be deposited as per advertisement payable by Demand Draft in favour of PRINCIPAL, SAINIK SCHOOL PUNGLWA, payable at SBI Medziphema, (CODE NO. 6759), with other documents as mentioned in RFP.
3. **Signing of Contract Agreement:** The successful bidders/contractor will be required to sign an agreement with the buyer within 30 days from the date of written intimation to the bidder to this effect.
4. **Contract Operating Authority:** The contract for **Selling of Cadets Clothing Items through Shop** for Sainik School Punglwa, Nagaland once finalised, will be operated by Principal, Sainik School Punglwa through its designated staff.
5. **Cancellation of the Contract in Part or in Full due to Contractor's Default:** If the contractor, in the opinion of the Govt/School authorities fails or neglects to comply with any of the terms and conditions of the contract or with any other issued there under then in such a case the Govt./School authorities shall without prejudice to any other right or remedies under this contract, have the right and be entitled to cancel the contract by giving 30 days notice in writing to the contractor, without being liable to pay any compensation for such cancellation. The contractor, however, will be entitled to be paid amount after deduction if any amount due to the Govt/School authorities towards outstanding rebate, water and electricity or rent and allied charges payable by the contractor. In the event of cancellation of the contract in the circumstances aforesaid, the contractor shall on demand by the Govt. or the authorized representative thereof, handover immediately, to the Govt, or the authorized representative of all Govt stores/components in the possession or custody of the vendors without waiting for the payment or even settlement of any claim already made or intended to be made by the contractor.

6. **Schedule of Requirement:** Supply of Clothing Items. As per Annexure 'E'

PART III – Standard Conditions of RFP

The Bidder is required to give confirmation of their acceptance of the standards condition of the request for proposal mentioned below which will automatically be considered as part to the contract concluded with the successful bidder (i.e. Seller in the Contract) as selected by the buyer. Failure to do so may result in rejection of the Bid submitted by the bidder.

1. **Law:** The contract shall be considered and made in accordance with the laws of the Republic of India. The contract shall be governed by and interpreted in accordance with the laws of the Republic of India.

2. **Effective date of the Contract:** The contract shall come into effect on the date of signatures of both the parties on the contract (Effective Date) and shall remain valid until the completion of the obligations of the parties under the contract. The deliveries and supplies and performance of the services shall commence from the effective date of the contract.

3. **Arbitration:** All disputes or differences arising out of or in connection with the contract shall be settled by bilateral discussions. Any dispute, disagreement or question arising out of or relating to the contract or relating to construction or performance, which cannot be settled amicably, shall be referred to the sole arbitration of the Principal, Sainik School Punglwa or person appointed by him on his behalf in terms of arbitration and conciliation act, 1996 as amended from time to time and the decision of such arbitration shall be final and binding on both the parties.

4. **Penalty for use of Undue Influence:** The seller undertakes that he has not given offered or promised to give, directly or indirectly, any gift, consideration, reward, commission, fees, brokerage or inducement to any person in service of the Buyer or otherwise in procuring the contracts or forbearing to do or for having done or for borne to do any act in relation to the obtaining or execution of the present contract or any other contract with the Government of India for showing or forbearing to show favour or disfavour to any person in relation to the present contract or any other contract with the government of India. Any breach of the aforesaid undertaking by the seller or any one employed by him or acting on his behalf (whether with or without the knowledge of the seller) or the commission of any offence by the seller or any employed by him or acting on his behalf, as defined in Chapter IX of the Indian Penal Code 1860 or the Prevention of Corruption Act 1986 or any other Act enacted for the prevention of corruption shall entitle the Buyer to cancel the contract and all or any other contracts with the seller and recover from the seller the amount of any loss arising from such cancellation. A decision of the Buyer or his nominee to the effect that a breach of the undertaking had been committed shall be final and binding on the seller. Giving or offering of any officer/employee of the Buyer or to any other person in a position to influence any officer/employee of the Buyer for showing any favour in relation to this or any other contract shall render the seller to such liability/penalty as the Buyer may deem proper, including but not limited to termination of the contract, imposition of penal damages, forfeiture of the bank guarantee and refund of the amounts paid by the Buyer.

5. **Non-disclosure of Contract Documents**: Except with the written consent of the Buyer/Seller, other party shall not disclose the contract or any provision, specification, plan, design, pattern, sample or information thereof to any third party.

6. **Liquidated Damages/Penalty Clause**. In the event of the Seller's failure to submit the Bonds, Guarantees and Documents, Supply the stores/goods and conduct trials etc as specified in this contract, the Buyer may, at his discretion, withhold any payment until the completion of the contract. The Buyer may also deduct from the Seller as agreed, liquidated damages to the sum of 0.5% of the contract price of the delayed/ undelivered stores/services mentioned above for every week of delay or part of a week, subject to the maximum value of the Liquidated Damages being not higher than 10% of the value of delayed stores.

7. **Termination of Contract**: The Buyer shall have the right to terminate this contract in part or in full in any of the following cases:-

- (i) The delivery of the material is delayed for causes not attributable to Force Majeure for more than (01 months) after the scheduled date of delivery.
- (ii) The Seller is declared bankrupt or becomes insolvent.
- (iii) The delivery of material is delayed due to causes of Force Majeure by more than two months provided Force Majeure clause is included in contract.
- (iv) The Buyer has noticed that the Seller has utilised the services of any Indian/Foreign agent in getting this contract and paid any commission to such individual/company etc.
- (v) As per decision of the Arbitration Tribunal.

8. **Notices**: Any notice required or permitted by the contract shall be written in the English language and may be delivered personally or may be sent by registered pre-paid mail, addressed to the last known address of the party to whom it is sent.

9. **Amendments**: No provision of present Contract shall be changed or modified in any way (including this provision) either in whole or in part except by an instrument in writing made after the date of this Contract and signed on behalf of both the parties and which expressly states to amend the present contract.

10. **Transfer and sub-letting**: The seller has no right to give, bargain, sell, assign or sublet or otherwise dispose of the contract or any part thereof ,as well as to give or to let a third party take benefit or advantage of the present contract or any other part thereof.

11. **Taxes and Duties**:

- 11.1 In respect Foreign Bidder : Not Applicable
- 11.2 In respect of indigenous Bidders : Not Applicable
- 11.3 Customs Duty : Not Applicable
- 11.4 Excise Duty : Not Applicable
- 11.5 Sales Tax / GST : As applicable
- 11.6 TDS : As applicable

PART IV – Special Conditions of RFP

The bidder is required to give confirmation of their acceptance of special conditions of the RFP mentioned below which will automatically be considered as part of the contract concluded with the successful bidder (i.e. Seller in the contract) as selected by the buyer. Failure to do so may result in rejection of bid submitted by the bidder.

1. **Security Deposit:** The bidder will be required to furnish a Security Deposit for Security against tender against an official receipt issued by school authority within 30 days of signing of the contract. The Security Deposit will be released only after expiry of the contract after adjusting outstanding dues, if any payable by the contractor. The security deposit is to be made in favour of Principal Sainik School Punglwa. The bidder is to note that once contract is finalised, after due negotiations of rates, has to deposit **security amount of 10% of the total cost in the form of DD**, before the indent for supply is placed. In case the approved bidder fails to deposit security money by the due date, the EMD will stand forfeited and he would have no further claim of the contract and forfeited amount.

2. Option Clause : Not Applicable

3. Repeat order Clause : Not Applicable

4. Tolerance Clause : Not Applicable

5. Payment terms for indigenous sellers : Not Applicable

6. Advance Payment : No advance payment (s) will be made

7. **Risk and Expense Clause** : On failure of the Contractor for Supply of clothing items to Sainik School Punglwa within the time specified, Principal, Sainik School Punglwa has the right to get the work done under his own arrangement without written notice to the contractor and any expenditure incurred thereby, by Principal, Sainik School Punglwa is to be debited to the Contractor and to be borne by him.

8. The Contractor shall be liable to pay compensation for the damage willfully or negligently caused by him or his servants or agents to any built up area, or any property movable or immovable within the school campus. The extent and amount of the damage is to be determined solely by the Principal, Sainik School Punglwa and his decision in this regard shall be binding on the Contractor who shall be liable to pay such damage within ten days of the receipt of a written notice from the Principal, Sainik School Punglwa.

9. Force Majeure Clause:

9.1 Neither party shall bear responsibility for the complete or partially non-performance of any of its obligations (except for failure to pay any sum which has become due on account of receipt of goods under the provisions of the present contract). If the non performances result from such Force Majeure circumstances as Flood, Fire, Earthquake and other acts of God as well as War, Military operation, blockade. Acts or Actions of State Authorities or any other circumstances beyond the parties control that have arisen after the conclusion of the present contract.

9.2 In such circumstances the time stipulated for the performance of an obligation under the present contract is extended correspondingly for the period of time of action of these circumstance and their consequences but in a same month.

9.3 The party for which it becomes impossible to meet obligations under this contract due to Force Majeure conditions, is to notify in written form to the other party of the beginning and cessation of the above circumstances immediately, but in any case not later than one working day from the moment of their beginning.

9.4 Certificate from District Magistrate, Nagaland or other competent authority or organization of the respective country shall be a sufficient proof of commencement and cessation of the above circumstances.

9.5 If the impossibility of complete or partial performance of an obligation lasts for more than three working days (except for those mentioned in para (a) above, buyer reserves the right to terminate the contract totally or partially upon giving prior written notice of 05 days to the other party of the intention to terminate without any liability. Contractor will forfeit his security deposit.

10. Claims:

The following claims clause will form part of the contact period on successful Bidder:-

10.1 The quality claims will be raised solely by the buyer and without any certification/counter signature by the seller's representative.

10.2 The contractor will be responsible for any eventuality such as specified at Part II, Part III and Part IV of RFP during the contract period. Discipline/adherence to security safety norms is the responsibility of contractor.

10.2 The contractor and the personnel employed by him in discharge of the service shall observe all rules regarding security precaution as applicable to and enforced by Principal, Sainik School Punglwa. The decision of Principal in this regard would be final and binding.

10.3 Principal, Sainik School Punglwa reserves the right to reject any offer without assigning any reason.

10.4 The contractors undertake to see that no inflammable article is brought within the school campus area and on default the action will be decided by the Principal, Sainik School Punglwa.

10.5 Any damages to the vendor occurred due to force Majeure or any negligence, Sainik School Punglwa will not be held responsible for the same.

9. **Inspection Authority**: Principal/Administrative Officer, Sainik School Punglwa, Nagaland is the inspecting agency.

Part V – Evaluation Criteria & Price Bid Issues

1. **Evaluation Criteria** – The broad guidelines for evaluation of Bids will be as follows:

1.1 Only those Bids will be evaluated which found to be fulfilling all the eligibility and qualifying requirement of the RFP.

1.2. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price will prevail and the total price will be corrected. If there is a discrepancy between words and figures, the amount in words will prevail for calculation of price.

1.3 The Lowest Acceptable Bid will be considered further for placement of contract/supply order after complete clarification and price negotiations as decided by the Buyer.

1.4 All taxes and levies including GST must be mentioned with their rates and value. No further correspondence on submitted quotations will be entertained after closing date of tender.

1.5 Finalising of L1 Firm - The L1 firm will be decided on sum total of overall unit price of all items quoted in the tender, but exclusive of Octroi/Entry Tax. Payment shall not exceed the budgetary cost.

2. **TERMS AND CONDITIONS FOR SELLING OF CADETS CLOTHING & OTHER ITEMS THROUGH SHOP IN SCHOOL**

2.1 The contract for Selling of Cadets Clothing & other Items through Shop in School shall be for the period from **01 May 2025 to 31 Apr 2026**. However, it will come in to effect from the date of actual issue of orders.

2.2 The firm must enclose copy of PAN Card & GST registration along with the tender for documentary proof. If the firm does not enclose the above mentioned copies of the documents along with tender, the tender will be rejected at the time of opening of tender.

2.3 Incomplete, illegible and over written tenders are likely to be rejected by the Board of officers. Also, it is not mandatory on the part of Principal, Sainik School Punglwa to award contract to the agency / firm quoting the lowest. The decision of the Principal is final in case of acceptance / rejection of any tender depending on merit/quality and the factors in the interest of the school.

2.4 The bidder is to note that once contract is finalised, after due negotiations of rates, has to deposit **security amount @ 10% of the total cost** in the form of DD, before the indent for supply is placed. In case the approved bidder fails to deposit security money by the due date, the EMD will stand forfeited and he would have no further claim of the contract and forfeited amount.

2.5 Request for enhancement of rates of any items under any circumstances, will not be considered once the rates are finalised. Hence, the bidder is to quote rates accordingly, keeping the market forces factor in mind. The market standing of the contractor in terms of permanent shop, infrastructure, financial soundness, previous service to the school, etc., shall be verified before award of the contract.

2.6 All supplies will be subject to approval by the Principal, Sainik School, Punglwa or by a representative appointed by him before they are finally accepted / or any payment made. Supply will be delivered at school premises at the cost of the contractor and when needed and where applicable, will be compared with the brand / sample already obtained, and inspected. Damaged or inferior items will have to be replaced by the contractor at his cost

2.7 Inability on the part of the contractor, to continue with the contract any time during the approved tenure will be liable to forfeiture of the entire security amount deposited with the school, without any notice and the contract shall be awarded to the next agency, without any prejudice.

2.8 The Principal, Sainik School Punglwa reserves the right to close down the shop, if any activities of the contractor is found against the ethos of school.

2.9 In case of any dispute, the decision of the Principal, Sainik School Punglwa shall be final which will be disposed of within the Nagaland court jurisdiction only

2.10 Rates should be written in figure as well as in words also.

2.11 After the tendering procedure if any contractor would like to withdraw his tender, shown his inability to take up the contract after negotiation or in any reason not able to sign the agreement bond, the EMD deposited by the contractor will stand forfeited and he will have no further claim for the contract and forfeited amount.

2.12 An agreement bond is to be executed on a non-judicial paper of Rs.100/- value by the approved supplier/ contractor before placement of order.

2.13 The rates must be quoted as per the brand given in list of technical bid.

2.14 The contractor will employ a tailor for minor/major stitching and fitting of clothing items.

2.15 Contractor has to deposit shop rent on monthly basis.

2.16 The contractor will be responsible for Cleanliness/Hygiene & Sanitation of clothing shop.

2.17 Rate list of items being sold will be displayed outside in the shop and copy of the list to be made available with administration.

2.18 List of employees, employed by the vendor will be provided after finalization/before commencement of the tender and issue of Security passes, ID by the Firm/Agency Aadhaar card of all the staff is to be submitted to 'Q' section on 1st day of services after police verification. No staff of contractors will be allowed in school premises without completion of Police verification.

2.19 An agreement bond is to be executed on a non-judicial paper of Rs.100/- value by the approved supplier/contactor before placement of order.

2.20 Contractor wants to sell any additional items, prior permission from administration to be taken and the cost of item to be approved by school administration.

2.21 Contractor is liable to sell any other clothing items/other items which the authorities feel are required by the Cadets (amount will be approved by the school administration).

2.22 Security of the store of contractor is the sole responsibility of the contractor itself, school administration will not be responsible for same.

2.23 No damaged items to be sold to cadets and if any found during the sale, it is to be replaced immediately.

2.24 Timing of opening of store is to be mentioned outside the shop as directed by school administration. If the shop cannot be opened at the time mentioned, prior permission to be taken from school authorities. Shop to be opened on Saturday & Sundays and may observe any one working days as holiday, preferably Monday.

2.25 Incomplete technical bids or the tenderers whose samples fail in the laboratory tests will not be considered for the opening of the commercial bid.

2.26 The successful tenderer will have to make an agreement on a stamp paper. And the Stamp Duty and all the expenses in this regard will be borne by the tenderer.

2.27 The rates in the commercial bid should be inclusive of all the rates and taxes and with supply to the site of Principal, Sainik School Punglwa. The estimated number of 'Clothing Items' to be supplied is given in the separate chart attached herewith. The actual demand may increase or decrease and all the rights in this regard are reserved with the Principal, Sainik School Punglwa.

2.28 The successful tenderer/s will have to submit 05 certified samples as per the samples submitted with the tender form. Separate charges for the samples will not be payable. Samples will have to be submitted within 15 days from the date of confirmed purchase order and supply should be completed within 45 days from the date of submission of samples. If the supply is not started within the stipulated time period then the contract will be terminated, security deposit will be forfeited and appropriate legal action will be taken to compensate the loss caused to the department. Also the name of the tenderer will be black listed and he will not be eligible to participate in future tenders of Sainik School Punglwa.

2.29 The successful tenderer/s will have to supply the 'Clothing Items' to Sainik School Punglwa. The cost of transport and other incidental charges will be borne by the tenderer. The tenderer will have to observe that all the 'Clothing Items' supplied to the Sainik School Punglwa fits the students properly. Odd sizes will have to be replaced with proper sizes, immediately.

2.30 The quantity of 'Clothing Items' to be supplied is tentative and actual quantity may vary. All rights to increase or decrease the quantity of 'Clothing Items' to be supplied are reserved with the Principal, Sainik School Punglwa.

2.31 Material not complying with the specification should be replaced within 10 days. Also the responsibility of such stocks will be with the tenderer.

2.32 Supplied 'Clothing Items' will be tested for specifications. The random samples will be taken as per receipt of the lots. And they will check against the certified samples already supplied to the school. Nonconforming 'Clothing Items' will be rejected and the same will have to be changed within 10 days without any additional charges.

2.33 The rates accepted in the tender will be valid for 12 months. And they will be binding on the tenderer.

2.34 Penalty will be levied on the delayed supply of the material at the rate of 0.5 % per week. If there is a likely delay due to any unavoidable circumstances the time limit to supply the material can be extended at the discretion of the Principal, Sainik School Punglwa and his decision in this regard will be final. For this purpose the tenderer will have to apply with justification before the expiry of the given time period.

2.35 No price rise on any ground can be claimed during the period of supply/services.

2.36 Tuck Shop Rent of Rs. 2000.00 (Rupees Two Thousand only) per room or the actual Tuck Shop Rent, whichever is higher must be paid in Cheque/RTGS/Bank Draft in the office of the Principal, Sainik School Punglwa.

3. **Price Bid Performa**: Price bid performa for rate quoted by the bidder is attached as Appendix 'B'. The same must be used by the bidder for submitting the price bid for the Selling of Cadets Clothing & other Items through Shop.

RFP No: SSPN/QM/ TUCK SHOP/2026-27

ELIGIBILITY DOCUMENT

1. The following documents are to be attached with the Technical bid:
 - (a) Complete postal and e-mail address & Contact No.
 - (b) Photocopy Aadhaar Card
 - (c) Photocopy of PAN/TAN No. Photocopy of GST
 - (d) number
 - (e) Photocopy of Bank Account/Cancellation Cheque
 - (f) Experience Certificate related services/supply (if
 - (g) any)Character Certificate (if any)
 - (h) Detail of EMD Bank DraftPrice Bid Performa

Note:

1. All documents are to be self attested and all pages of RFP/contract documents are to be signed by Authorized Signatory.
2. Attach acceptance of terms and conditions provided with RFP duly signed.
3. Contract is for providing services at Sainik School Punglwa as per the services mentioned in Schedule of Requirement (SOR) mentioned at Part-II of RFP.
4. Contractors will be required to enclose necessary documents to prove their eligibility as given above and include affidavit for no recovery of outstanding/Undertaking or NOC, wherever required.
5. List of items such as furniture, containers, display cabinet, electric and electronic equipmentsproposed to installed is to be mandatory attached with RFP (in case it is required). Prior permission is to be obtained for installation of Principal (in case required).

DECLARATION

I hereby certify that the information furnished above is true and correct to the best of my/our knowledge. I understand that in case any deviation is found in the above statement at any stage, I/We will be blacklisted and will not have any dealing with the Department in future.

Date:

(Authorized Signatory of bidder)

Place

TECHNICAL BID

1. Complete postal and e-mail address & Contact No.
2. Photocopy Aadhaar Card
3. Photocopy of PAN/TAN No.
4. Photocopy of GST number
5. Photocopy of Bank Account/Cancellation Cheque
6. Experience Certificate related services/supply (if any)
7. Character Certificate (if any)
8. Detail of EMD Bank Draft
9. Price Bid Performa

CHECK LIST

Sl No	Bid Enclosures Bidder should positively write YES or NO	Yes or No
1.	Whether Technical Bid (Envelope – A) and Commercial Bid (Envelope – B) prepared and stamped in all pages by the Authorized Signatory?	
2.	Whether EMD deposit is put in the Technical Bid (Envelope – A)?	
3.	Whether the Tender is submitted in two covers namely Technical Bid (Envelope – A) and Commercial Bid (Envelope – B)?	
4.	Whether two covers are put into an outer cover duly sealed with WAX?	
5.	Whether Technical Bid (Envelope – A) contains the following:-	
5.1	Detailed profile of the firm.	
5.2	Copy of the Aadhaar Card	
5.3	Copy of the Permanent Account Number (PAN/TAN)	
5.4	Copy of the Registration of GST number.	
5.5	Experience Certificate related services/supply (if any)	
5.6	Character Certificate (if any)	
6.	The Rate and Amount of each items along with the applicable taxes (Envelope – B) has been filled or not and the same is signed and stamped by the Authorized Signatory.	

RFP No: SSPN/QM/TUCK SHOP/2026-27

PRICE BID FORMAT FOR SELLING OF CLOTHING SHOP & OTHER ITEMS THROUGH SHOP

1. **Price Bid:** The Price bid Format is attached with the RFP as schedule. All Bidders are required to fill this up correctly for Selling of Cadets Clothing & other items through Shop.

Part-VI FINANCIAL BID

CLOTHING SHOP SERVICES TO BE PROVIDED

Ser No.	Item	Rent for shop (Per month)
1.1	Provisioning of Clothing shop Services at School premises (List and rate of items shall be approved upon qualifying of tender)	Rs.2000/- per month
1.2	Bid Amount (Non refundable)	Rs 50,000/-
1.3	Electricity Charges	As per existing tariff rates from Electricity Dept

RFP No: SSGK/QM/ TUCK SHOP /2026-27

CERTIFICATE OF ACCEPTANCE OF TERMS AND CONDITIONS OF TENDER

It is certified that all the terms and conditions as laid down in the RFP including its appendices and annexure are accepted by the company/bidder and the bidder undertakes to abide by all of them during entire tendering process and thereafter, if selected for **Selling of Cadets Clothing Items through Shop**. It is further certified that any cost incurred on additional services required for completing the contract documents/process for providing related services would be borne by us.

Date:

(Authorized Signatory of bidder)

Place:

CERTIFICATE OF HAVING SEEN SAMPLES AND CONFIRMATION
TO SUPPLY EXACTLY SAME AS PER SCHOOL SAMPLES KEPT IN QM SECTION

1. It is certified that I.....Rep / Proprietor of M/S.....have seen the samples of Cloth during pre-bid conference / kept in QM Section of Sainik School Punglwa on 2024.

2. I.....hereby certify that M/S.....will supply the items exactly ® exactly same as per the samples kept on display.

3. Further, I certify that M/swill be quoting rate and submitting sample as per sample items seen in QM section.

4. If M/sfails to supply the same, action may be initiated against my firm and EMD/ Security deposit may be forfeited.

LIST OF CLOTHING ITEM TO BE SUPPLIED TO THE CADETS

Ser No	Material	Rate (₹)
1	<p>Blazer with Logo (As per School sample) 1.1 Navy Blue woollen Cloth/Superior quality fabric in trovenée, twill, matte etc of reputed brand. Size 24" to 42" (depending on the actual measurements of cadets ranging from 10 to 15 years of age). 1.2 Fixed School Crest (as per school sample) on Left pocket. (Margin to increase the length of arms of 2") 1.3 Logo size: 8 cm x 5cm 1.4 Blazer with good quality inside lining fabric and good quality shoulder padding to ensure durability and elegant look. 1.5 Steel coated buttons with school crest engraved on it. 1.6 The product should be colour fastened, Piling Resistant, Shrinkage control, comfortable to wear, latest stitching technique, Durable and perfect finish.</p>	
2	<p>Khaki Pullover (As per School sample) 2.1 100% Pure wool 2.2 Brand: Oswal, monte carlo or equivalent 2.3 Colour: Khaki 2.4 Full sleeves 'V' neck, quality no. 432/1x1-2T, with reinforced joints 2.5 Sizes: 26,28,30,32,34,36,38,40 and 42</p>	
3	<p>Navy Blue Pullover (As per School sample) 3.1 100% Pure wool 3.2 Brand: Oswal, monte carlo or equivalent 3.3 Colour: Navy Blue 3.4 Full sleeves 'V' neck, quality no. 432/1x1-2T, with reinforced joints 3.5 Sizes: 26,28,30,32,34,36,38,40 and 42</p>	
4	<p>Navy Blue Pullover Sleeveless (As per School sample) 4.1 100% Pure wool 4.2 Brand: Oswal, monte carlo or equivalent 4.4 Colour: Navy Blue 4.4 Full sleeves 'V' neck, quality no. 442/1x1-2T, with reinforced joints 4.5 Sizes: 26,28,30,32,34,36,38,40 and 42</p>	
5	<p>Khaki Half Sleeve Shirt with Stitching (As per School sample) 5.1 Khaki Cloth composition: Polyester 67% Viscose 33% as per IS 3516 (Pt I):1988 5.2 Cloth should be of reputed Brand like Raymond /Vimal/Arvind mills/ Bombay Dyeing/Grasim Gwalior /Vardhman etc. 5.3 Size: Depending on the actual measurements of cadets 10 to 15 years age) 5.4 The product should be colour fastened, Piling Resistant, Shrinkage control, comfortable to wear, Durable and soft hand feel finish. Material to be used for stitching should be as mentioned below 5.5 Stitching thread made of Madhura Coats or equivalent. 5.6 Buttons of Paras , Press Buttons Pony and equivalent 5.7 Stitching should be standard with double and single stitching.</p>	

6	<p>Full Pant - Khaki with Stitching (As per School sample)</p> <p>6.1 Khaki Cloth composition: Polyester 67% Viscose 33% as per IS 3616 (Pt I):1988</p> <p>6.2 Cloth should be of reputed Brand like Raymond /Vimal/Arvind mills/ BombayDying/Grasim Gwalior /Vardhman etc</p> <p>6.3 Size: Depending on the actual measurements of cadets 10 to 16 years age</p> <p>6.4 The product should be colour fastened, Piling Resistant, Shrinkage control, comfortable to wear, Durable and soft hand feel finish.</p> <p>Material to be used for stitching should be as mentioned below</p> <p>6.5 Stitching thread made of Madhura Coats or equivalent.</p> <p>6.6 Zip made of Modi or equivalent.</p> <p>6.7 Buttons of Paras and Press Buttons Pony or equivalent.</p> <p>6.8 Stitching should be standard with double and single stitching.</p>	
7	<p>Full Pant – Dark Grey Colour</p> <p>7.1 Cloth in polyester cotton, terry cotton, polyester viscose, terry wool and polyester of reputed Brand like Raymond /Vimal/Arvind mills/ Bombay Dying/Grasim Gwalior /Vardhman etc.</p> <p>7.2 Size: Depending on the actual measurements of cadets 17 to 17 years age</p> <p>7.3 Best quality lining and pocketing fabrics, trims and accessories, to ensure high quality school shorts with good durability & elegant look</p> <p>Material to be used for stitching should be as mentioned below</p> <p>7.4 Stitching thread made of Madhura Coats or equivalent.</p> <p>7.5 Zip made of Modi or equivalent.</p> <p>7.6 Buttons of Paras, Press Buttons Pony or equivalent.</p> <p>7.7 Stitching should be standard with double and single stitching and no loops for belt.</p>	
8	<p>White Shirts Full Sleeve</p> <p>8.1 Cloth in polyester cotton, terry cotton, polyester viscose, terry wool and polyester of reputed Brand like Raymond /Vimal/Arvind mills/ Bombay Dying/Grasim Gwalior/Wardhman etc.</p> <p>8.2 Size: Depending on the actual measurements of cadets 10 to 18 years age</p> <p>8.3 Best quality lining and pocketing fabrics, trims and accessories, to ensure high quality school shorts with good durability & elegant look</p> <p>Material to be used for stitching should be as mentioned below</p> <p>8.4 Stitching thread made of Madhura Coats or equivalent.</p> <p>8.5 Buttons of Paras, Press Buttons Pony or equivalent.</p> <p>8.6 Stitching should be standard with double and single stitching</p>	
9	<p>White Shirts Full Sleeve</p> <p>9.1 Cloth in polyester cotton, terry cotton, polyester viscose, terry wool and polyester of reputed Brand like Raymond /Vimal/Arvind mills/ Bombay Dying/Grasim Gwalior/Wardhman etc.</p> <p>9.2 Size: Depending on the actual measurements of cadets 10 to 19 years age</p> <p>9.3 Best quality lining and pocketing fabrics, trims and accessories, to ensure high quality school shorts with good durability & elegant look</p> <p>Material to be used for stitching should be as mentioned below</p> <p>9.4 Stitching thread made of Madhura Coats or equivalent.</p> <p>9.5 Buttons of Paras, Press Buttons Pony or equivalent.</p> <p>9.6 Stitching should be standard with double and single stitching</p>	

10	<p>Tie as per School Pattern with following specifications:-</p> <p>10.1 Cloth School Ties in plain weave, satin weave and twill weave in yard dyed stripes and plain solid colours.</p> <p>10.2 School Crest- 2 cm x 1.10 Cm</p> <p>10.3 Full length ties.</p> <p>10.4 Width - 3 ½” at the broadest point As per school sample.</p>	
11	<p>Black School Shoes (Oxford) – Black Leather shoe: model Brand: Bata Industrial or any reputed brands Sizes: 3 to 10</p>	
12	<p>Sports Shoes - Colour: White Brand: Nivia/Action/Bata and other reputed brand Sizes: 3 to 10</p>	
13	<p>Socks Black & White</p> <p>13.1 100% Pure Cotton</p> <p>13.2 Ribbed with elastic top flat knit foot for stretch,</p> <p>13.3 Shape retention durability, longer wear, abrasion resistance, smooth fit, comfort, neat look.</p> <p>Rates to be quoted separately yarn wise (Double yarn/Triple yarn)</p> <p>free size for all age group 12 years to 18 years</p>	
14	<p>Bed Cover and pillow cover: Coloured (fabric Cotton) (House colour two side border in 1” width) Size – 150 x 224 cm</p>	
15	<p>Beret</p> <p>15.1 Colour : Maroon</p> <p>15.2 Made from 100% pure wool with superior heavy quality padded with silken lining in full.</p> <p>15.3 Sizes: 6 ½ , 7, 7 ½, 8</p>	
16	<p>Shorts: Black</p> <p>White and Black made of imported fabrics with elastic, side pocket and side piping with saffron, white and grey strips.</p>	
17	<p>Scarf (Polyester) with computerized crest in 10cm dia. Rectangular solid grey or solid maroon scarf with School Logo</p>	
18	<p>PT-Shirts – White (with collar): (As per School sample)</p> <p>18.1 Collar t-shirts which is made in 100% cotton, 100% polyester, polyester cotton blended and viscose yarns.</p> <p>18.2 With collar, without pocket.</p> <p>18.3 School Crest embroidered on left side.</p> <p>18.10 School name printed at back side.</p> <p>18.10 Size:, 32, 34, 36, 38, 40, 42 & 44.</p> <p>18.10 Quality of knitted fabric with high standards of yarn, colour fastness, pilling resistant & stitching quality with perfect fit and measurements.</p>	
19	<p>T-Shirts - House Colour (with collar): (As per School sample)</p> <p>19.1 Collar t-shirts which is made in 100% cotton or 100% polyester, polyester cotton blended and viscose yarns. With collar, without pocket.</p> <p>19.2 School Crest embroidered on left side</p> <p>19.3 School name printed at back side</p> <p>19.4 Size : 32, 34, 36, 38, 40, 42 & 44.</p> <p>19.10 Quality of knitted fabric with high standards of yarn, colour fastness, pilling resistant & stitching quality with perfect fit and measurements.</p>	

20	School Pattern Track Suit Navy Blue (As per School sample) specifications:- 20.1 School Track suit with superior quality fabrics in cotton, terry cotton, polyester cotton and best quality of elastic, draw string, other trims required to ensure high durability. 20.2 Full length good quality zipper. 20.3 Ribs at the cuffs. 20.10 Open Bottom of the trouser. 20.10 School Crest embroidered on left side of the top and school name on back side. 20.10 Sizes: 32,34,36,38,40 & 42 20.10 Pants with waist elasticized & drawstring in navy blue colour with white piping in the side seam. 20.10 Double red stripes arm length and pant.	
21	Cap Badge (Crest) Steel coated with Sainik School Crest metal Badges with pin, clip hold as per sample	
22	Lanyard – Sample decided by the school	
23	Name Plate Plastic Bilingual as per school sample with safety pin.	
24	Shoulder Title School Colour with SSPN Embroidered ‘SSPN’ as per school size and sample	
25	Formation Sign (Side batch for cadets) as per school sample	
26	Leather Belts (1 1/2”) Size: 1 1/2” width with steel coated buckle plate 9 cm x 6 cm steel buckle with round metallic hookholder, school crest as per width of steel buckle.	
27	Towel Size- 154”x25” Maroon colour with two white strip	
28	Handkerchief 28.1 100% Pure White Cotton 28.2 Size: 18” X 18”	
29	Mattress (Kurlon/Godrej) Size: 6 1/2”ft x 3’ft x 4” inch Generous thickness high density natural coir core layer. 10 cm (density 100D) Sandwiched – Polyurethane (PU) (density 19 D) Foam quilting sheets for cushioning. Anti-sagging mattress.Homogenous thick High density PU foam comfort layers on top quilt. Polyester tapestry tailored with Anti-bed bug thread	
30	Pillow (Kurlon/Godrej) Size: 19” x 24” wt 350 gm	
31	Winter Cap with School Logo	
32	Muffler with School Logo (Colour and sample to be approved)	
33	House badge	

1. Rates should be inclusive of all tax, transportation cost etc.
2. Any other relevant details.....

Date: (Authorized Signatory of bidder)

Place: